NROTC UNIT, ARIZONA STATE UNIVERSITY INSTRUCTION 1650.6

From: Commanding Officer, Naval Reserve Officers Training Corps Unit, Arizona State University

Subj: CAPT JOHN D. AND MARY J. SENTZ NROTC COMMISSIONING SWORD

Ref: (a) NAVPERSINST 15665I U.S. Navy Uniform Regulations

1. Purpose. To publish policy and procedures for annual awardee selection and presentation of the Sentz Commissioning Sword.

2. Background. In November, 2013, Captain and Mrs. Sentz created the John D. and Mary Sentz NROTC Commissioning Sword Endowment in the ASU Foundation. The Sentzes are ASU alumni and avid supporters of the university and the NROTC unit and were instrumental in the work that led to ASU establishing the unit.

3. Policy. Per the Investor Gift Agreement between the Sentzes and the ASU Foundation, the Endowment is to be administered by the Department of Naval Sciences, NROTC (also designated as the “ASU Beneficiary”). Per the Agreement, the amount available for spending from the Fund shall be used annually for purchasing and presenting a naval officer sword assembly and case to a graduating senior during the Spring Commissioning Ceremony in accordance with the following criteria:

   a. Recipient will have demonstrated extra effort in training and academics.

   b. Recipient will have demonstrated perseverance, dedication and goal setting.

   c. Recipient will have a GPA consistent with NROTC graduation requirements.

   d. Preference will be given to a non-traditional student (e.g., married, married with children, single parent).

3. Action.

   a. Executive Officer.
(1) Each spring (nominally in February), the Executive Officer will coordinate with Naval Science faculty to create a list of candidates from the May and December graduating seniors who meet the award criteria. He and the faculty will also determine who they believe is most deserving of the award and best meets the intent of the Sentzes. He will present both the list and the recommendation to the Commanding Officer for final determination of award.

(2) Following selection, the Executive Officer will arrange for the awardee to be measured for proper sword length. The proper length should place the tip of the blade at approximately eye height when at the "carry sword" position. Enclosure (1) is a guide based on height, though it is best to measure using swords in the unit inventory as sword length is also a function of arm length, neck length and how the individual carries the sword.

b. Business Operations Specialist (ASU employee). The unit Business Operations Specialist (BOS) will coordinate the transfer of money from the Fund to the department’s local account in order to purchase the proper size sword, sword knot, sword belt and case. The purchase may be made from the Navy Exchange or a suitable vendor that sells swords which meet the requirements of reference (a). The BOS will coordinate to have the word "PERSEVERANCE" engraved on the blade and the awardee’s monogramed initials engraved on the brass top portion of the scabbard.

Note: The choice of which type of belt (traditional or shoulder sling) should be left to the awardee.

c. Ceremonies Officer. The officer assigned collateral duties of coordinating details for commissioning ceremonies shall ensure the presentation of the Sentz Commissioning Sword is integrated into the May commissioning. Captain and Mrs. Sentz will be given the opportunity to personally present the sword and allowed to make a few comments describing the award.

D. R. PRICE
### SWORD SIZING CHART

<table>
<thead>
<tr>
<th>HEIGHT</th>
<th>SWORD</th>
<th>HEIGHT</th>
<th>SWORD</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNDER 5'3&quot;</td>
<td>24</td>
<td>5'10&quot;-5'11&quot;</td>
<td>30</td>
</tr>
<tr>
<td>5'3&quot;-5'5&quot;</td>
<td>25</td>
<td>6'0&quot;-6'1&quot;</td>
<td>31</td>
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<tr>
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<td>32</td>
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<td>5'7&quot;</td>
<td>28</td>
<td>6'3&quot;</td>
<td>33</td>
</tr>
<tr>
<td>5'8&quot;-5'9&quot;</td>
<td>29</td>
<td>OVER 6'3&quot;</td>
<td>34</td>
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