From: Commanding Officer, NROTC Unit Arizona State University  
To: NROTCU Battalion  
Subj: STUDENT HANDBOOK

5-5 Barrett Honors Program

1. General. The primary purpose of the Honors Enrichment Contract is to give students and faculty the opportunity to interact about challenging academic issues related to their career interests. The Dean of Barrett, The Honors College, has approved honors credit for contracts conducted in conjunction with Naval Science courses.

2. Policy and Responsibilities

   a. Per guidance given to Barrett academic advisor, Honors Enrichment Contracts between Naval Science faculty and Barrett students must be approved by the PNS. This approval will be in the form of initial approval to begin the work of the project at the time of submission, and final approval once the contract is complete. Both approvals will be via the course roster in My ASU.

   b. Teaching Assistant (TA) does not meet the intent for Honors Enrichment Contracts supervised within the Department of Naval Science. TA roles may, however, be used as the framework around which and Honors Enrichment Contract is built. When this is the case, it is the responsibility of the instructor to ensure that the work doesn't devolve into trivial administrative tasks; rather the TA should be involved in an academically enriching and challenging way that contributes to the class.

   c. All NROTC faculty and MIDN who will be participating in Honors Enrichment Contracts shall familiarize themselves with the Barrett rules and intent for honors contracts ([http://barretthonors.asu.edu/academics/honors-courses-and-contracts/honors-enrichment-contracts/](http://barretthonors.asu.edu/academics/honors-courses-and-contracts/honors-enrichment-contracts/)).

   d. Students and faculty should design an agreement tailored to the specifics of their interaction, the expected work, and the course. They should then schedule a meeting with the PNS approximately 1 week prior to the Barrett submission deadline (typically the second week of the semester for Session C courses) to discuss the goals and methods of each contract. Contracts shall be clear on expectations of required work and how the student will be evaluated. Contracts should also include a timeline for student work submission and periodicity of meetings with the instructors. Basic guidance on the concept of work includes:

      (1) Critical thinking in reading, writing, and/or discussion.

      (2) Qualitatively different experiences for the student.
(3) Opportunity to work closely with the instructor, either in small group sessions or in individual conferences.

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(4) Active learning (i.e., assuming responsibility for teaching one or more classes, serving as resource persons on predetermined topics, serving as junior members of active research groups).

e. Specific elements that must be included in Honors Enrichment Contracts within the Department of Naval Science include:

(1) A writing assignment that goes beyond the depth of the course attended or being assisted with, including research beyond the course text and materials.

(2) For TA-type contracts, at least one lesson in class should be presented by the honors student.

(3) Documented collaboration with the instructor and/or other faculty in the Naval Science Department or beyond.

(4) Student debrief to the PNS regarding completed contract at the end of the semester.